

# District Manager Report

September 18, 2019

## Regional Agencies

US Census Bureau: Met with a local worker for the census and assisted him with locating difficult to identify dwellings by confirming physical addresses in Tyler

Gulf Coast Water Authority (GCWA): Ken Keller attended the bimonthly operations meeting and verified that our emergency radios are properly calibrated to the GCWA emergency frequency

Galveston County: Meeting with our Commissioner's office to evaluate if funds are available to assist with funding an electronic community entrance sign that could feature messages from the District as well as emergency notices from the county. We also received training from the Galveston County 911 District on the operation of the emergency radios.

Texas Commission for Environmental Quality (TCEQ): No new interactions this month

Attorney General: We received a letter confirming that our initial estimate for charges regarding a public information request made earlier this year were in line with their assessments. A minor change was made regarding computer and server usage and an amended quote was sent to both the requestor and the attorney general.

## Facilities and Distribution

Water treatment plant: The MCC has been operating from the EST for the past several months without error; some minor timing adjustments were performed to ensure the booster pumps were cycling properly, but everything else has been functioning well. The SCADA has been set up and programmed, so this project is now complete

Sewer treatment plant: The sludge haul companies who gave quotes were mostly proposing with a different method of haul off than has been previously done at the facility. Discussions with the engineer are ongoing to determine the feasibility of engaging the mobile belt press method as this would provide the District with the most cost savings.

iTrackers: The iTrackers have been relocated to a small section near 22<sup>nd</sup> and FM 517. Though rain has been scarce this past month, the data we've collected has given a good baseline for comparison once we do receive rain to properly gauge the amount of inflow and infiltration occurring in the area under observation

GIS Survey and Update: We are continuing to evaluate the infrastructure maps and update new or erroneous information based on the repairs, line extensions, and institutionalized knowledge of our staff. Once updated, a plan will be implemented to begin replacing the system's most dire infrastructure with a crew led by some of our existing staff, supplemented by a potential new hire or two. The chief goal is to handle a majority of the District's repairs with a systematic approach by an internal crew, including replacement of the aging collection system pipes as well as

improvements to the distribution system through upgrading the 2" water lines. A valve survey is currently being evaluated as a simple first step to ensuring the integrity of the system and our GIS data.

Community entrance sign: We are in communication with a local sign installation company and ironing out details for a preferred sign design to confirm how much it would cost and what the installation timeline would look like.

### Consultants

Attorney: Clarification over the plumbing policies with regards to TCEQ requirements for separation of water and sewer in the District's infrastructure in comparison to TCEQ requirements on a customer's property

Engineer: Continued discussion regarding connection counts and consumption for TCEQ and bond documents

Financial Advisor: Continued discussion regarding bond documents

District Services: We renewed our TCEQ required backflow compliance software for the next 3 years. Payscale has been implemented and several training sessions have been conducted for onboarding. The website management proposals from Off Cinco and CivicPlus are being evaluated and fine print is being confirmed with our attorney. The trash service proposals discussed last month were fielded in anticipation of the existing contract's end date; no further action is needed at this time, the proposals will be updated closer to the existing contract's end date.

### Community Engagement

Resident communications: Communication with several residents regarding the VFD increase. Discussion with 3 separate developments regarding taps and permit requirements. Discussion with Dale Brown regarding Cindy Palmer development. Certified letters sent to 2 customers regarding multiple unit connections.

Public relations: articles in the Seabreeze and Eagle Point regarding how meters are read and how consumption is calculated

Tap requests: 5 taps requested, all of which were ok with existing infrastructure

### Community Engagement

Upcoming projects: I'm continuing to take TEEX classes for my B licenses. I will be coordinating with nearby municipalities to schedule a manhole rehabilitation demonstration with a product that will be beneficial for the District's collection system improvement plan.

# Re: 1438 24th Street

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**Date** 9/10/2019 11:04 AM  
**From** amiller@slmud.org on behalf of Andrew Miller  
**Actionable/To** slmud1@slmud.org

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Appreciate the site plan! I've notified our office manager to place you on the agenda for next week's meeting on Wednesday at 6:30 PM at the fire station.

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**From:** Andrew Miller  
**Sent:** Tuesday, September 10, 2019 11:01:32 AM  
**To:** San Leon MUD <slmud1@slmud.org>  
**Subject:** Fwd: 1438 24th Street

Please add these individuals to the agenda for next week.

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**From:** Rajiv Patel <rajivpatel1025@gmail.com>  
**Sent:** Tuesday, September 10, 2019 10:58:14 AM  
**To:** Andrew Miller <amiller@slmud.org>  
**Subject:** 1438 24th Street

To Mr. Miller,

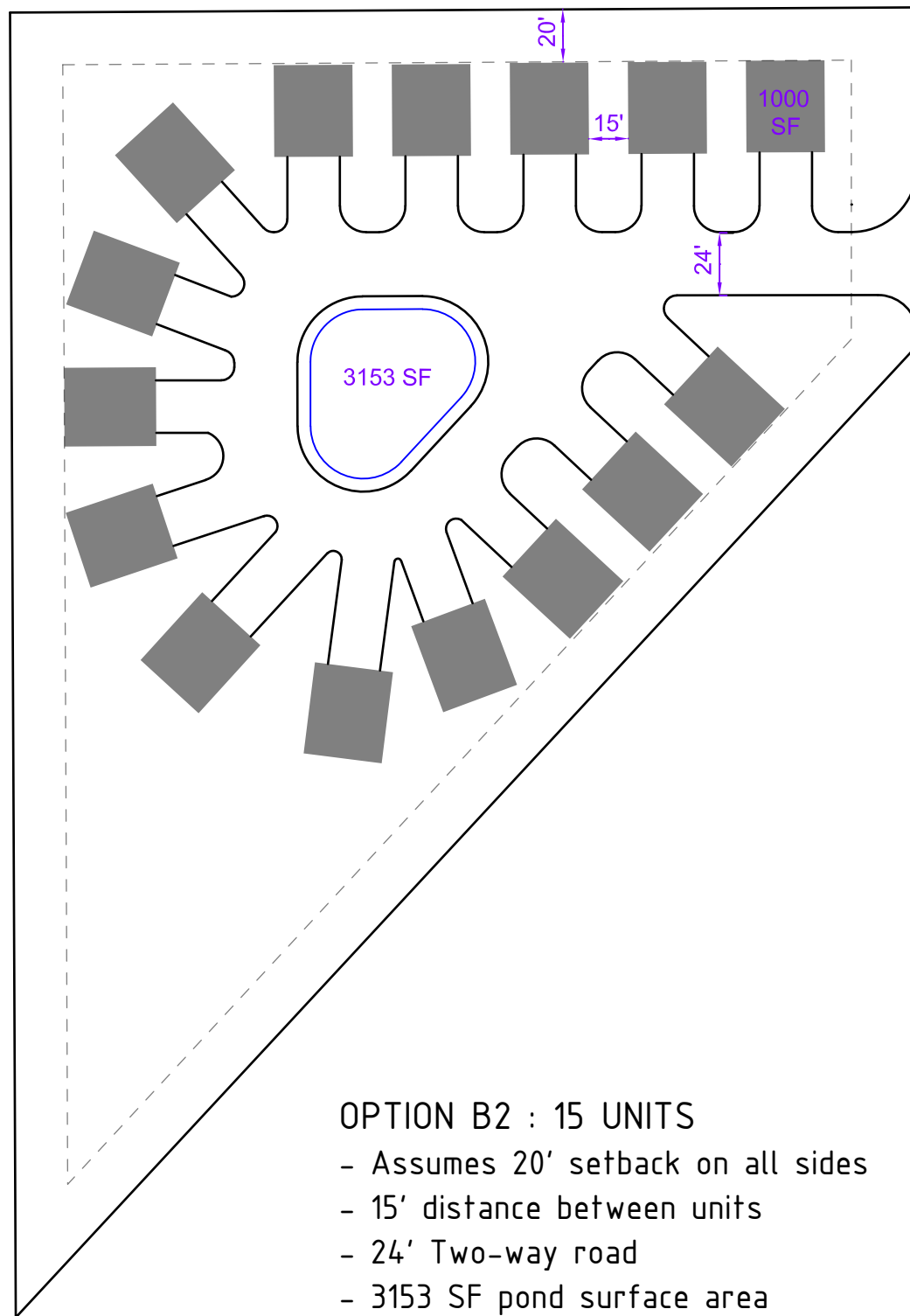
I'm writing this letter of intent as per your request to be put onto the board meeting agenda. Here are the details of what we hope to work alongside your office on:

We are looking to have 7 additional taps allocated and made available for a redevelopment on our property located on 1438 24th street. We have previously had 8 taps on this property so the infrastructure and appropriate pipelines are already in place for those. We are formally requesting to add only 7 more for a total of 15 (8 existing and 7 new). When we spoke on the phone you mentioned San Leon MUDs desire to continue growing and we hope to be a part of this long term plan. Please let me know if you have any questions and we look forward to hearing from you soon.

I.e: I have attached a site plan below as per request below.



OPTION B Revisited.pdf



**OPTION B2 : 15 UNITS**

- Assumes 20' setback on all sides
- 15' distance between units
- 24' Two-way road
- 3153 SF pond surface area